



*“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”*

**APPROVED MINUTES**

**St. Catharines Elementary and Secondary Family of Schools**

**Ad Hoc Attendance Area Review Committee Meeting**

Michael J. Brennan Catholic, St. James Catholic, Assumption Catholic, St. Alfred Catholic, St. Ann Catholic, Canadian Martyrs Catholic and Our Lady of Fatima Catholic Elementary Schools

**September 10, 2013**

**5:00 p.m.**

**FATHER KENNETH BURNS, csc BOARD ROOM  
CATHOLIC EDUCATION CENTRE - WELLAND**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines Elementary and Secondary Family of Schools of September 10, 2013 at 5:00 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:00 p.m. by Superintendent Baldasaro.

**A. ROUTINE MATTERS**

**1. Opening Prayer**

The opening prayer was led by Yolanda Baldasaro, Superintendent of Education.

**2. Roll Call and Attendance**

<b>Committee Members</b>		<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Rhianon Burkholder	Trustee/Chair	✓		
Kathy Burtnik	Trustee	✓		
Maurice Charbonneau	Trustee	✓		

<b>Resources to Committee</b>		<b>Present</b>	<b>Excused</b>	<b>Absent</b>
John Crocco	Director of Education	✓		
Yolanda Baldasaro	Superintendent of Education/Secretary	✓		
Scott Whitwell	Controller of Facilities Services	✓		
Kathy Levinski	Manager of Facilities Services	✓		
Tina DiFrancesco	Recording Secretary	✓		

The following staff were also in attendance:

Carmela D'Andrea, Principal, Michael J. Brennan Catholic; Glenda Hillier, Principal, St. James Catholic; Victoria Wegelin, Principal, St. Ann Catholic; Clare Tofano, Principal, Assumption Catholic; Branka Jones, Principal (Acting), Our Lady of Fatima Catholic; Susan Tromanhauser, Principal, St. Alfred Catholic; Sheri Bassett, Vice-Principal, St. Alfred Catholic; Alan Creelman, Principal, Canadian Martyrs Catholic; Maria Solomon, Vice-Principal, Canadian Martyrs Catholic.

**3. Election of Chairperson**

Moved by Trustee Charbonneau

**THAT** Trustee Burkholder be named Chairperson of the Ad Hoc Attendance Area Review Committee for the St. Catharines area.

**CARRIED**

**4. Approval of Agenda**

Moved by Trustee Charbonneau

**THAT** the Agenda of the Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines Elementary and Secondary Family of Schools of September 10, 2013 be approved as presented.

**CARRIED**

**5. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the agenda.

**B. TERMS OF REFERENCE (DRAFT) – REVIEW AND CONFIRMATION**

Superintendent Baldasaro presented the Terms of Reference (Draft) for information and review. Committee members provided feedback and made recommendations for revisions.

**Approval of Terms of Reference**

Moved by Trustee Charbonneau

**THAT** the Terms of Reference of the Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines Elementary and Secondary Family of Schools of September 10, 2013 be approved as amended.

**CARRIED**

**C. MEETING SCHEDULE (DRAFT) – REVIEW AND CONFIRMATION**

Superintendent Baldasaro presented the Meeting Schedule (Draft) for information and review.

**Approval of Meeting Schedule**

Moved by Trustee Charbonneau

**THAT** the Meeting Schedule of the Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines Elementary and Secondary Family of Schools of September 10, 2013 be approved as presented.

**CARRIED**

The Meeting Schedule will be sent to Principals to share with their school communities and will also be posted on the Board website.

**D. REVIEW OF POTENTIAL ATTENDANCE AREA OPTIONS**

1. Scenario 1 – Status Quo (with consolidated Michael J. Brennan/St. James Catholic Elementary Schools)
2. Scenario 2 - Consolidated Michael J. Brennan/St. James Catholic Elementary Schools and revised boundaries with St. Ann Catholic Elementary and Assumption Catholic Elementary Schools
3. Scenario 3 – Revised boundaries between Canadian Martyrs Catholic Elementary and St. Alfred Catholic Elementary Schools

Superintendent Baldasaro provided background information pertaining to the identified schools in the St. Catharines Attendance Area Review from the April 23, 2013 Board Report, including an excerpt from Appendix B - Long Term Accommodation Review Resource Document by Watson & Associates Economists Ltd. detailing observations and projections of St. Catharines Attendance Area Review schools.

Superintendent Baldasaro also provided background information from the January 31, 2012 Board Report regarding the Closure of Michael J. Brennan Catholic Elementary School.

Potential attendance area scenarios were presented for discussion and consideration. School information was provided regarding current projected enrolment, utilization and surplus spaces for the St. Catharines Attendance Area Review identified schools.

A lengthy discussion took place between staff acting as resources to the Committee and the Committee regarding the potential attendance area scenarios. The Committee asked that the following information be brought back to the next meeting being held on September 25, 2013:

1. List of grandfathered students and their grades for the consolidated Michael J. Brennan/St. James Catholic Elementary School.
2. Scenario with larger area of change from the consolidated Michael J. Brennan/St. James Catholic Elementary School to St. Ann Catholic Elementary School.
3. Maps showing current catchment with overlay in different colour of proposed area of change.
4. Scenario showing plan to increase utilization at Our Lady of Fatima Catholic Elementary School and rationale.
5. Projections for French Immersion program at Our Lady of Fatima Catholic Elementary School.
6. List showing catchments where current French Immersion students at Our Lady of Fatima Catholic Elementary School come from.

7. Show enrolment, utilization and surplus space charts for scenarios together for Committee to see how scenarios change utilization in identified schools.
8. List of out of boundary students in over-enrolled schools in review area.
9. Secondary school projections for scenarios provided (Holy Cross and Saint Francis) for discussion by Committee.
10. Confirmation of intention for decision on grandfathered students - confirm through minutes of public meetings.
11. List of grandfathered students in boundary who would be entitled to transportation as per Board policy.

Superintendent Baldasaro provided the Niagara Student Transportation Services report on *Student Transportation Niagara Catholic District School Board Boundary Review Committee Options North St. Catharines September 9, 2013* for information.

## **E. FUTURE ACTION**

### **1. Parent Communication Letter Distribution**

The Parent Communication Letter is posted on the Board website.

## **F. ADJOURNMENT**

**Moved** by Trustee Charbonneau

**THAT** the Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines Elementary and Secondary Family of Schools of September 10, 2013 be adjourned.

**CARRIED**

This meeting was adjourned at 6:40 p.m.